

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



INTAKE SCREENING REQUEST FORM

TO INITIATE AN INTAKE SCREENING

Step One: Submit this Form and Pay the Intake Screening Fee of \$523.24

Payment can be made at the permit counter or via mail:

Mercer Island City Hall, ATTN: PERMITTING, 9611 SE 36th St, Mercer Island, WA 98040.

Step Two: Upload all Submittal Documents to the Mercer Island File Transfer Site

Detailed instructions for the upload are available on the next page.

Step Three: Upon Receipt of Payment and Submittal Documents, City Staff will schedule the Screening.

PROJECT INFORMATION

Name of Owner Wei Zhang Owner Address 6408 E Mercer Way

Owner Email Owner rep (easyrent8@hotmail.com) Owner Phone Owner rep (425.408.2627)

Project Address 6408 E Mercer Way Parcel # 2154970020

Project Description Ping ping room addition - below existing deck

Will you be expanding the building footprint by 500 square feet or more? YES 722 sq. ft NO

Will there be a net increase of the impervious surface by 500 square feet or more? YES NO

Will you be altering within a critical area or buffer? YES NO

Will you be modifying more than 40% of the existing exterior wall? YES NO

Are you applying concurrently for a Land Use action? YES NO

If so what is your project #(s) and type(s)? _____

PROJECT CONTACT

Name Matthew Mawer Phone 425.417.7817

Email matt@mprd.net

Please note that there are no longer in person Intake screenings

SIGNATURE OF OWNER OR REPRESENTATIVE

FOR CITY USE ONLY

FEE PAID \$ _____ DATE PAID _____ PERMIT # _____

WEEK OF SCHEDULED SCREENING _____